SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI.
INTERNAL QUALITY ASSURANCE CELL

<u>MINUTES</u>

The meeting of the '**IQAC**' held on **21st April, 2025** at **03.30 pm** at IQAC, Meeting Hall, Sant Gadge Baba Amravati University, Amravati, and the following Hon'ble members were present…

Dr. M. A. Barhate	-	Chairman
Dr. M. P. Dhore	-	Special Invitee
Dr. P. B. Raghuwanshi	-	Member
Dr. S. S. Patil	-	Member
Dr. Mrs. S. S. Sherekar	-	Member
Dr. K. U. Raut	-	Member
Dr. R. D. Sarode	-	Member
Dr. Mrs. M. M. Kodape	-	Member
Mr. Raj Parkhi	-	Member
Dr. S. A. Waghuley	-	Member Secretary

Hon'ble members Dr. P. A. Wadegaonkar, Dr. Mrs. Mona M. Chimote, Dr. Mrs. V. N. Nathar, Dr. A. M. Asanare, Mr. Ranjit Band, Mr. Vijay Jadhao, Mr. Kiran Paturkar, and Mr. Parvin Thombre communicated their inability to attend the meeting due to their pre-scheduled work. The committee granted a leave of absence.

At the outset, the Member Secretary welcomed the Hon'ble Chairman and Hon'ble Members of the IQAC and requested the Hon'ble Chairman to commence the business of the meeting. The Hon'ble Chairman welcomed the members and started the meeting with the agenda Items.

<u>Item No. 05</u>

To note the action taken report (ATR) of the meeting IQAC held on 14th January, 2025

Noted the action taken report (ATR) of the IQAC held on 14th January, 2025 circulated in Book No. 01 vide page No. 55 to 67. While noting the action taken report (ATR), the committee has directed as follows…

Item No. 05 (1) Value-Added Courses–It was observed that the Department of Computer Science had not submitted the detailed information regarding the Value-Added Courses offered, as required. In view of this, the committee resolved to direct the immediate submission of the said information by the Head, Department of Computer Science.

Item No. 05 (2) Publication of Research Papers – The committee noted with concern that certain faculty members had not complied with the directives issued by the IQAC, having submitted details of only one research paper or none at all. Taking serious cognizance of this non-compliance, the committee resolved to direct the immediate submission of the required research paper details by the concerned faculty members who have reported either Zero (0) or One (1) research paper.

Item No. 05 (3) Completion of Ph.D. Degree – The committee reviewed the compliance status of faculty members regarding Ph.D. degree completion. It was observed that Mr. K. D. Chinchkhede had not complied with the directives issued by the IQAC in this regard. Taking serious cognizance of this non-compliance, the committee resolved to direct Mr. K. D. Chinchkhede to take immediate action towards the completion of his Ph.D. degree.

Item No. 05 (4) Regulation regarding Consultancy – The committee reviewed the progress of the departments in generating consultancy opportunities. Following a brief deliberation, and intending to enhance consultancy revenue, the committee resolved the following:

a) The charges collected/ amount generated from characterization services provided by the Central Instrumental Cell (CIC) shall be deposited under the head of consultancy.

b) Similarly, the charges collected/ amount generated from plagiarism checking services by the Knowledge Resource Centre (KRC) shall also be deposited under the head of consultancy.

Item No. 06

To consider the progress regarding the publication of research papers to be published by the faculty members and value-added courses to be offered by the teaching departments.

The committee considered the progress regarding the publication of research papers to be published by the faculty members and value-added courses to be offered by the teaching departments, and after a brief deliberation, directed as follows…

1) As per the earlier directives issued by the IQAC, which mandate the publication of a minimum of three (03) quality research papers annually by each faculty member, the committee resolved to collect the details of research publications from all faculty members for the period from 14/05/2024 to 30/04/2025. The information must include *Title of paper, Name of the author/s, Department of the teacher, Name of journal, Year of publication, ISSN number, Link to website of the Journal and Link to article/paper/abstract of the article, etc*. Furthermore, all faculty members are directed to ensure the timely and accurate submission of the required details.

2) The committee directed to ensure that all details of published research papers by faculty members are uploaded to the Institutional Repositories managed by the Knowledge Resource Centre of the university.

3) As per the earlier directives issued by the IQAC, which mandate to offer at least one Value-Added Course by each teaching department, the committee resolved to collect the details of Value-Added Courses offered by all teaching departments during the academic session 2024–25. The information must include the title of the Value-Added Course, the number of Students enrolled, the date of completion and justification, in case not conducted/ completed. Furthermore, all the Heads of the teaching departments are directed to ensure the prompt submission of the required details.

4) The committee unanimously resolved that, beginning with the academic session 2025–26, every teaching department shall offer a minimum of two (02) Value-Added Courses. These shall/may include one existing course that was offered during the academic session 2024–25, and one newly introduced course. Furthermore, it was resolved that unaided departments shall also offer at least one (01) Value-Added Course from the academic session 2025–26 onwards.

Item No. 07

To note the government resolution dated 07/03/2025, regarding the University Department Ranking Framework (UDRF).

Noted the government resolution dated 07/03/2025, regarding the University Department Ranking Framework (UDRF) circulated in Book No. 01 vide page No. 68 to 91 and recommended that the said resolution be placed before the Management Council for further consideration by the Development section.

At the conclusion of the meeting, the committee discussed several key institutional initiatives and directed all concerned stakeholders to take necessary actions as outlined below:

1) **Review of Quality Initiatives by IQAC**- The IQAC shall prepare a comprehensive list of all quality initiatives undertaken over the last three years, along with their outcomes and/or fulfilment. This report shall be placed before the upcoming meeting of the IQAC for review and discussion.

2) **Status of MoUs and activities there under** -The current status of various existing MoUs signed by departments/ centres of the university shall be verified, along with the activities carried out under them. The updated status is to be presented at the next IQAC meeting. All departments/ centres are encouraged to enhance collaborations through new MoUs, particularly with highly ranked institutes within the jurisdiction, for student exchange, internships, apprenticeships, and quality collaborative programmes.

3) **Admission Process**- The Central Admission Committee shall provide all necessary technical assistance to applicants during the form-filling process. Applicants shall be required to submit hard copies of their application forms only at the time of admission confirmation. Efforts shall be made to commence the admission process by the second week of June 2025. The admission committee shall also take necessary steps to amend the relevant regulations/ directions/ ordinances within the stipulated timeframe, wherever applicable.

4) **Amendments for Collaborative Programmes** - To facilitate collaborative programmes, appropriate amendments shall be made to the existing regulations/ directions permitting the use of the university monologue by paying prescribed fees strictly for academic purposes.

5) **Entrepreneurship and Skill Development Initiatives** - Programmes related to entrepreneurship, startups, pre-incubation, and skill development shall be organized in collaboration with the Incubation Centre. The funds available with the Incubation Centre must be utilized for these purposes effectively.

6) **Alumni Association -** Conduct regular Alumni meets (offline and online), mentoring programmes, and foster continuous engagement. Launch an official alumni portal. Maintain a well-organized alumni database and regularly document alumni achievements, contributions, and engagement activities. The programmes of Alumni Association shall be related to mentorship and guidance to current students, career development to current students, and Alumni feedback. Alumni Association shall collect the data related to Alumni participation in events, contribution to the University (amount of funding they contribute) and feedback (quality of feedback they provide).

The meeting ended with a vote of thanks proposed by the member secretary.

Sd/-   Sd/-
Dr. Sandeep A. Waghuley   **Dr. Milind A. Barhate**
Director, IQAC   Hon'ble Vice-Chancellor
Member Secretary   Chairman